



Translated copy

**RECTOR REGULATION OF
UNIVERSITAS PADJADJARAN**

NUMBER 23 OF 2021

CONCERNING

**SERVICES FOR STUDENTS WITH DISABILITIES AT
UNIVERSITAS PADJADJARAN**

BY THE MERCY OF GOD ALMIGHTY
RECTOR OF UNIVERSITAS PADJADJARAN,

- Considering
- a. that in order to realize equal rights and opportunities for persons with disabilities to lead a prosperous, independent, and non-discriminatory life in the education and learning process at Padjadjaran University, a Rector Regulation that can guarantee its implementation is needed;
 - b. that Universitas Padjadjaran as an educational institution has an obligation to provide services to students with special needs;
 - c. that in order to implement the provisions of Law Number 8 of 2016 concerning Persons with Disabilities, it is deemed necessary to guarantee services for persons with disabilities;
 - d. that based on the considerations as referred to in points a, b, and c, it is necessary to stipulate a Rector Regulation of Universitas Padjadjaran.
- In view of
- 1. Law Number 20 of 2003 concerning the National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301);
 - 2. Law Number 8 of 2016 concerning Persons with Disabilities (State Gazette of the Republic of Indonesia of 2016 Number 69, Supplement to the State Gazette of the Republic of Indonesia Number 5871);
 - 3. Law Number 12 of 2012 concerning Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336);
 - 4. Government Regulation Number 19 of 2005 concerning National Standards of Education (State Gazette of the Republic of Indonesia of 2005 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 4496);
 - 5. Government Regulation Number 4 of 2014 on the Implementation of Higher Education and Management of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);
 - 6. Government Regulation Number 80 of 2014 on the Determination of Universitas Padjadjaran as a Legal Entity State University (State Gazette of the Republic of Indonesia of 2014 Number 302);
 - 7. Government Regulation Number 51 of 2015 on the Statute of Universitas Padjadjaran (State Gazette of the Republic of Indonesia of 2015 Number 169, Supplement to the State Gazette Number 5720);
 - 8. Decree of the Board of Trustees of Universitas Padjadjaran Number 15/UN6.MWA/KEP/2019 concerning the Appointment of the Rector of Universitas Padjadjaran for the 2019-2024 Period;
 - 9. Rector Regulation of Universitas Padjadjaran Number 1 of 2020 on the Organizational Structure and Management of Universitas Padjadjaran.

HAS DECIDED:

To stipulate : RECTOR REGULATION OF UNIVERSITAS PADJADJARAN CONCERNING SERVICES FOR STUDENTS WITH DIABILITIES AT UNIVERSITAS PADJADJARAN.

CHAPTER I

GENERAL PROVISIONS

Article 1

In this Rector Regulation of Universitas Padjadjaran, the terms referred to as:

1. Universitas Padjadjaran, hereinafter referred to as Unpad, is a legal entity state university.
2. Rector is the part of Unpad that leads the implementation and management of Unpad.
3. Faculty is a set of supporting resources, which administer and manage academic and professional education in one discipline cluster of science and technology.
4. School is an academic implementing element at the Faculty level which is in charge of administering and/or coordinating multidisciplinary postgraduate programs, professional programs, or vocational programs.
5. Study Program is a unit of education and learning activities that have a certain curriculum and learning method in one type of academic education, professional education, and/or vocational education.
6. Dean is the head of a faculty or school at Unpad who is authorized and responsible for the implementation of education in each faculty or school.
7. Lecturer is a professional educator and scientist with the main task of transforming, developing, and disseminating science and technology through education, research, and community service.
8. Permanent lecturer is a lecturer who works full time with the status of a permanent educator in a certain higher education unit and receives recognition from the Higher Education by granting an NIDN (National Lecturer Identification Number).
9. Education Personnel are community members who are dedicated and appointed with the main task of supporting the implementation of higher education at Unpad.
10. State Civil Apparatus, hereinafter abbreviated as ASN, are those or someone who has fulfilled the requirements stipulated in the applicable laws and regulations, is appointed by the competent authority and entrusted with duties in a state office or entrusted with other state duties as determined based on a statutory regulation and paid according to the applicable regulations;
11. Students with Disabilities are Unpad students who experience physical, intellectual, mental, and/or sensory limitations in the long term which in interacting with the environment may experience obstacles and difficulties to participate fully and effectively with other citizens based on equal rights.
12. Equality of Opportunity is a condition that provides opportunities and/or provides access to Students with Disabilities to channel their potentials in all aspects of education and learning.
13. Discrimination is any distinction, exclusion, limitation, harassment, or excommunication on the basis of disability which intends or has an impact on limiting or nullifying the recognition, enjoyment, or implementation of the rights of Students with Disabilities.
14. Respect is an attitude of appreciating or accepting the existence of Students with Disabilities with all the inherent rights without reducing them.
15. Protection is a conscious effort to protect, support, and strengthen the rights of Students with Disabilities.
16. Fulfillment is an effort made to fulfill, implement, and realize the rights of Students with Disabilities.
17. Empowerment is an effort to strengthen the existence of Students with Disabilities in the forms of climate growth and potential development so that they are able to grow and develop into strong and independent individuals or groups of Persons with Disabilities.

18. Accessibility is a convenience provided for Students with Disabilities in order to realize Equality of Opportunity.
19. Proper Accommodation is appropriate and necessary modifications and adjustments to ensure the enjoyment or implementation of all human rights and fundamental freedoms for Students with Disabilities on basis of equality.
20. Assistive Devices are objects that function to assist the independence of Students with Disabilities in carrying out daily activities.
21. Health Aids are objects that function to optimize the functions of the limbs of Students with Disabilities based on recommendations from medical staff.

CHAPTER II

PRINCIPLES, OBJECTIVES, AND SCOPE

Article 2

- (1) The principles of services for students with disabilities consist of:
 - a. Respect for dignity;
 - b. Individual Autonomy;
 - c. Without discrimination;
 - d. Full participation;
 - e. Human diversity and humanity;
 - f. Equality of Opportunity;
 - g. Equality;
 - h. Accessibility;
 - i. Growing capacity and student identity;
 - j. Inclusive; and
 - k. Special treatment and more protection.
- (2) Objectives of services for students with disabilities:
 - a. Realizing full and equal respect, promotion, protection, and fulfillment of human rights and basic freedoms for Students with Disabilities;
 - b. Assuring efforts to respect, promote, protect, and fulfill rights as inherent dignity of Students with Disabilities;
 - c. Realizing the standards of living of Students with Disabilities that are more qualified, fair, physically and mentally prosperous, independent, and dignified;
 - d. Protecting Students with Disabilities from neglect and exploitation, harassment and all discriminatory actions, as well as violations of human rights; and
 - e. Ensuring the implementation of efforts to respect, promote, protect, and fulfill the rights of Students with Disabilities to develop themselves and utilize all abilities according to their talents and interests to enjoy, participate, and contribute optimally, safely, freely, and with dignity in all aspects of national, state, and social life.
- (3) The scope of the services for Students with Disabilities is limited to services for students at Unpad.

CHAPTER III

TYPES OF STUDENTS WITH DISABILITIES

Article 3

Types of Students with Disabilities include:

- a. Students with Physical Disabilities;
- b. Students with Intellectual Disabilities;
- c. Students with Mental Disabilities; and/or
- d. Students with Sensory Disabilities.

Article 4

Types of Students with Disabilities as referred to in Article 3 can be experienced singly, doubly, or multiply for a long period of time determined by medical staff in accordance with the provisions of the legislation.

CHAPTER IV

THE RIGHTS OF STUDENTS WITH DISABILITIES

Article 5

Students with Disabilities at Unpad have the rights to:

- a. get qualified and equal education services in all types, pathways, and levels of education in an inclusive and special way;
- b. have Equality of Opportunities to become members and/or leaders of student activities;
- c. get proper accommodation services as students;
- d. get Accessibility to take advantage of public facilities owned by Unpad;
- e. get proper accommodation services as a form of Accessibility for individuals;
- f. get proper accommodation in the Public Service at Unpad in an optimal, reasonable, dignified manner without discrimination; and
- g. get assistance, translation, and provision of facilities at Unpad that are easily accessible at public service places at no additional cost.

CHAPTER V

IMPLEMENTATION OF RESPECT, PROTECTION, AND FULFILLMENT OF THE RIGHTS OF STUDENTS WITH DISABILITIES

Article 6

- (1) Unpad as the provider of education and teaching is obligated to plan, organize, and evaluate the implementation of Respect, Protection, and Fulfillment of the Rights of Persons with Disabilities.
- (2) In terms of the effectiveness of the implementation of Respect, Protection, and Fulfillment of the rights of Persons with Disabilities as referred to in paragraph (1), Unpad must formulate it in a strategic plan.
- (3) Unpad is obligated to provide appropriate supporting services and infrastructure for Students with Disabilities.

CHAPTER VI

SERVICE UNITS FOR STUDENTS WITH DISABILITIES

Article 7

- (1) Unpad facilitates the establishment of a Service Unit for Students with Disabilities to support the implementation of education.
- (2) The Service Unit for Students with Disabilities as referred to in paragraph (1) functions to:
 - a. improve the competence of educators and education staff at Unpad in taking care of Students with Disabilities;
 - b. coordinate every work unit at Unpad in Fulfilling the special needs of Students with Disabilities;
 - c. supervise and evaluate the implementation of Proper Accommodation;
 - d. provide counseling services to Students with Disabilities;
 - e. conduct early detection for prospective students with an indication of disability;
 - f. refer prospective students with indicated disabilities to doctors, psychologists, or psychiatrists; and
 - g. provide socialization of the understanding of disability and inclusive education systems to educators, education staff, and students.

CHAPTER VII

SANCTIONS

Article 8

- (1) Heads in Units under the Rector who do not facilitate the education of Service Units for Students with Disabilities as referred to in Article 7 may be subject to disciplinary sanctions for ASN in accordance with the provisions of the legislation.
- (2) ASN and Non ASN employees in Units under the Rector who do not provide equal and appropriate services for Students with Disabilities may be subject to ASN disciplinary sanctions or other sanctions in accordance with the provisions of applicable legislation,
- (3) Units under the rector which do not submit reports on planning, implementation and evaluation of services for Students with Disabilities may be subject to sanctions in accordance with the applicable provisions;

CHAPTER VIII

TRANSITION PROVISIONS

Article 9

When this Rector Regulation comes into force, all provisions at Unpad that regulate services for Students with Disabilities are still valid as long as they do not conflict with the provisions of this Rector Regulation.

CHAPTER IX

CLOSING

Article 10

This Rector Regulation is valid since its stipulation date.

For everyone to know, the Rector orders the promulgation of this Rector Regulation by placing it in the University Gazette.

Stipulated in Bandung
On September 3, 2021

RECTOR,

SIGNATURE

RINA INDIASTUTI

This copy conforms to the original
Director of Governance, Legal, and
Communication of Universitas Padjadjaran



Isis Ikhwansyah