



**Translated copy**

**RECTOR DECREE OF  
UNIVERSITAS PADJADJARAN**

NUMBER : 171/UN6.RKT/Kep/HK/2021

CONCERNING

**ADJUSTMENT TO THE PAYMENT OF SINGLE TUITION FEE (UKT) FOR  
UNIVERSITAS PADJADJARAN STUDENTS IN THE EVEN SEMESTER OF  
2020/2021**

BY THE GRACE OF GOD ALMIGHTY  
RECTOR OF UNIVERSITAS PADJADJARAN,

- Considering : a. that based on the Decree of the President of the Republic of Indonesia Number 12 of 2020 concerning the Determination of Non-Natural Disaster for the Spread of Coronavirus Disease 2019 (COVID-19) as a National Disaster, the spread of Coronavirus Disease 2019 (COVID-19) has been determined as a national disaster;
- b. that in connection with the national disaster as referred to in point a, as well as the implications for the broad socio-economic aspects in Indonesia, Universitas Padjadjaran needs to make adjustments in the payment of Single Tuition Fee (UKT) for Universitas Padjadjaran students who were admitted in the 2020/2021 Academic Year and earlier;
- c. that based on the considerations as referred to in points a and b, it is necessary to issue the Rector Decree of Universitas Padjadjaran.
- In view of
1. Law Number 17 of 2003 on State Finance (State Gazette of the Republic of Indonesia of 2003 Number 47, Supplement to the State Gazette of the Republic of Indonesia Number 4286);
  2. Law Number 20 of 2003 on National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to State Gazette of the Republic of Indonesia Number 4301);
  3. Law Number 12 of 2012 concerning Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to State Gazette of the Republic of Indonesia Number 5336);
  4. Law Number 6 of 2018 on Health Quarantine (State Gazette of the Republic of Indonesia of 2018 Number 128, Supplement to the State Gazette of the Republic of Indonesia Number 6236);
  5. Government Regulation Number 37 of 1957 concerning the Establishment of Universitas Padjadjaran (State Gazette of the Republic of Indonesia of 1957 Number 91, Supplement to the State Gazette of the Republic of Indonesia Number 1422);
  6. Government Regulation of the Republic of Indonesia Number 4 of 2014 on the Implementation of Higher Education and Management of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);
  7. Government Regulation Number 80 of 2014 on the Determination of Universitas Padjadjaran as a Legal Entity State University (State Gazette of the Republic of Indonesia of 2014 Number 301);

8. Government Regulation Number 51 of 2015 on the Statute of Universitas Padjadjaran (State Gazette of the Republic of Indonesia Year 2015 Number 169, Supplement to State Gazette Number 5720);
9. Government Regulation of the Republic of Indonesia Number 26 of 2015 on Funding Forms and Mechanisms of Legal Entity State Universities (State Gazette of the Republic of Indonesia of 2015 Number 110, Supplement to State Gazette of the Republic of Indonesia Number 5699);
10. Government Regulation Number 21 of 2020 on Large-Scale Social Restrictions in the Context of Accelerating the Management of Corona Virus Disease 2019;
11. Regulation of the Minister of Research, Technology, and Higher Education of the Republic of Indonesia Number 39 of 2017 concerning Single Qualified Expenses and Single Tuition Fees at State Universities within the Ministry of Research, Technology, and Higher Education;
12. Regulation of the Minister of Education and Culture Number 3 of 2020 concerning Higher Education National Standards (State Gazette of the Republic of Indonesia of 2020 Number 47);
13. Regulation of the Minister of Education and Culture Regulation Number 25 of 2020 concerning Standards for Higher Education Operational Cost Units at State Universities within the Ministry of Education and Culture;
14. Presidential Decree of the Republic of Indonesia Number 11 of 2020 concerning the Determination of Public Health Emergency;
15. Presidential Decree of the Republic of Indonesia Number 12 of 2020 concerning the Determination of Non-Natural Disaster of the Coronavirus Disease 2019 (COVID-19) Spread as National Disaster;
16. Decree of the Minister of Research, Technology, and Higher Education of the Republic of Indonesia Number 194/M/Kpt/2019 concerning Single Qualified Expenses and Single Tuition Fees at State Universities within the Ministry of Research, Technology, and Higher Education for the 2019 Class Year;
17. Decree of the Board of Trustees of Universitas Padjadjaran Number 15/UN6.MWA/KEP/2019 concerning the Appointment of the Rector of Universitas Padjadjaran for the 2019-2021;
18. Rector Regulation of Universitas Padjadjaran Number 1 of 2020 on the Organizational Structure and Management of Universitas Padjadjaran;
19. Rector Decree of Universitas Padjadjaran Number 1190/UN6.RKT/Kep/HK/2020 concerning Guidelines for the Implementation of Education, Research, and Student Activities during the Covid-19 Pandemic in the Even Semester of 2020/2021 at Universitas Padjadjaran.

Observing : Rector Circular Letter No. 76/UN6.RKT/TU.00/2021 concerning Restrictions on Campus Activities to Control the Spread of the Covid-19 Pandemic at Universitas Padjadjaran.

#### **DECIDES**

To stipulate : RECTOR DECREE OF UNIVERSITAS PADJADJARAN CONCERNING ADJUSTMENT TO THE PAYMENT OF SINGLE TUITION FEE (UKT) FOR UNIVERSITAS PADJADJARAN STUDENTS IN THE EVEN SEMESTER OF 2020/2021.

- FIRST : Providing adjustment to the payment of Single Tuition Fee (UKT) to students of the Applied Bachelor and Bachelor Programs at Universitas Padjadjaran who were admitted in the 2020/2021 Academic Year and earlier.
- SECOND : The adjustment to the payment of Single Tuition Fee as referred to in the FIRST Dictum is given in the Even Semester of the 2020/2021 Academic Year.
- THIRD : The provision of the adjustment to the payment of Single Tuition Fee (UKT) as referred to in the SECOND Dictum is given in the event that the student, parent/guardian of the student, or other parties who finance the student experience a decline in economic capacity.
- FOURTH : To get the provision according to the THIRD Dictum, submissions are made through the students.unpad.ac.id web page.
- FIFTH : Stipulating several provisions in the Appendix of the Rector Regulation of Universitas Padjadjaran Number 46 of 2016 concerning the Implementation of Education at Universitas Padjadjaran by making changes as contained in the appendix of this decree which is an integral and inseparable part of this Rector Decree.
- SIXTH : This decree is valid since its stipulation date, Keputusan ini berlaku sejak tanggal ditetapkan, provided that if there are errors in the future, revisions will be made accordingly.

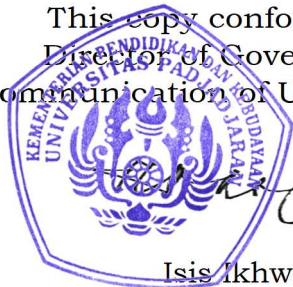
Stipulated in Bandung  
On January 18, 2021

REKTOR,

SIGNATURE

RINA INDIASTUTI

This copy conforms to the original  
Director of Governance, Legal, and  
Communication of Universitas Padjadjaran



*Isis Ikhwansyah*  
Isis Ikhwansyah

APPENDIX I OF THE RECTOR DECREE OF UNIVERSITAS PADJADJARAN  
NUMBER : 171/UN6.RKT/Kep/HK/2021  
DATE : January 18, 2021  
CONCERNING ADJUSTMENT TO THE PAYMENT OF SINGLE TUITION FEE (UKT)  
FOR UNIVERSITAS PADJADJARAN STUDENTS IN THE EVEN SEMESTER OF  
2020/2021

**ADJUSTMENT TO THE PAYMENT OF SINGLE TUITION FEE (UKT)  
FOR UNIVERSITAS PADJADJARAN STUDENTS  
IN THE EVEN SEMESTER OF 2020/2021**

In the Appendix of the Rector Regulation of Universitas Padjadjaran Number 46 of 2016 concerning the Implementation of Education at Universitas Padjadjaran, the section of the General Guidelines for the Implementation of Education at Universitas Padjadjaran is added the following adjustments:

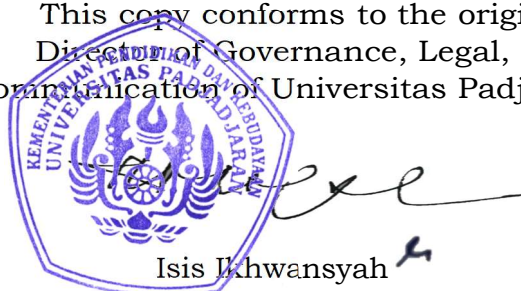
- A. UKT is adjusted for students whose families experience financial constraints due to the COVID-19 Pandemic.
- B. In the submission for the adjustment of the Single Tuition Fee (UKT), students must submit:
  1. Statement of the decline in economic capacity due to being affected by the Coronavirus Disease (COVID-19) pandemic;
  2. Requests for the adjustment to the payment of Single Tuition Fee (UKT) by students are submitted through the students.unpad.ac.id web page by filling in data and uploading documents. The documents that need to be prepared are attached in Appendix II of this Rector Decree.
- C. The submission for UKT adjustments through the students.unpad.ac.id page started on January 19-26, 2021.
- D. The Faculties and University will verify the data and documents submitted to further determine the decision on the results of the submission in the form of adjustments to the UKT payments from students. Approval of the submission for the UKT adjustment will be given based on document verification and other possible actions.
- E. Students can see the results of the UKT payment adjustment decisions on the students.unpad.ac.id web page starting from January 28, 2021.
- F. Payments for the adjusted UKT can be made from January 28, 2021 to February 7, 2021.
- G. The adjustment results that can be obtained by students include:
  1. Payment of UKT in installments; or
  2. Postponement of UKT; or
  3. Reduction of UKT; of
  4. Change in UKT group.

RECTOR,

SIGNATURE

RINA INDIASTUTI

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Isis Ikhwansyah

APPENDIX II OF THE RECTOR DECREE OF UNIVERSITAS PADJADJARAN  
NUMBER : 171/UN6.RKT/Kep/HK/2021  
ON : January 18, 2021  
CONCERNING ADJUSTMENT TO THE PAYMENT OF SINGLE TUITION FEE (UKT)  
FOR UNIVERSITAS PADJADJARAN STUDENTS IN THE EVEN SEMESTER OF  
2020/2021

**DOCUMENTS THAT NEED TO BE UPLOADED BY STUDENTS WHO WILL APPLY  
FOR THE ADJUSTMENT TO THE PAYMENT OF SINGLE TUITION FEE (UKT)  
FOR UNIVERSITAS PADJADJARAN STUDENTS IN THE EVEN SEMESTER OF  
2020/2021**

Document that must be uploaded:

1. Application letter for UKT adjustment and statement on stamp duty (letter template is downloaded from the system);
2. File of the scanned Original Family Card;
3. File of the scanned Income Slip/Income Certificate of Both Parents/Guardians;
4. File of the scanned latest electricity account/or proof of purchase of PLN electricity token.

To assist the decision-making process, the following Supplementary Documents can be uploaded:

1. File of the scanned work termination letter; or
2. File of the scanned Annual Tax Report (SPT) of the Parents/Guardians; or
3. Photograph of the place of residence.

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